



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Capital Home Loans Limited
 Admiral House
 Harlington Way
 Fleet
 Hampshire
 GU51 4YA

Service user number

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Reference

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Name(s) of account holder(s)

FOR Capital Home Loans Limited OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society.

Reference:

This should be your nine digit mortgage reference/account number, which begins with a 3. Leave the last three spaces blank.

WE ARE ONLY ABLE TO ACCEPT A MANDATE IF IT IS FROM A BANK ACCOUNT IN THE NAME(S) OF THE PEOPLE ON THIS MORTGAGE

Bank/building society account number

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Branch sort code

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Instruction to your bank or building society

Please pay Capital Home Loans Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Capital Home Loans Limited and, if so, details will be passed electronically to my Bank/ Building Society.

Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Signature(s)

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Capital Home Loans Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Capital Home Loans Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Capital Home Loans Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund that you are not entitled to, you must pay it back when Capital Home Loans Limited asks you to.
- You can cancel a Direct Debit at anytime by simply contacting your bank or building society. Written confirmation may be required. Please notify us.